



**OFFICE OF THE PRINCIPAL,  
KASHMIR GOVT. POLYTECHNIC COLLEGE GOGJI BAGH SRINAGAR.**

<https://www.kgpsrinagar.edu.in>  
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**TENDER DOCUMENT FOR PROVIDING CANTEEN SERVICES IN THE CAMPUS OF  
KASHMIR GOVT. POLYTECHNIC COLLEGE SRINAGAR**

Bids are invited from eligible registered and licensed Caterer Firms/ Agencies having professional expertise for providing Canteen services at Kashmir Government Polytechnic College, Srinagar for a period of one year (12 months). The Bidder must have proven experience in providing Canteen Services in reputed Government / Semi-Government / Educational Institutions / PSU for at least three years during the period from 2020 to 2026. The canteen items shall be sold strictly at the rates approved by the Food, Civil Supplies & Consumer Affairs Department, Kashmir as detailed in the Annexure-E.

**Dates:**

S.No.	Particulars	Date & Time
1	Date of issuance of Notice	02-04-2026
2	Bid Submission start Date	02-04-2026
3	Last date & Time of Submission of Bid	30-04-2026 (04:00 PM)
4	Date of opening of Technical Bid	02-05-2026 (11:00 AM)
5	Date of opening of Financial Bid	02-05-2026 (03:00 PM)

S.No.	Particulars	Amount	Remarks
1	Tender Document/Processing Fee	Rs. 500/- (non-refundable)	DD in favour of Principal, Kashmir, Govt. Polytechnic College Srinagar.
2	Earnest Money Deposit (EMD)	Rs. 5,000/- (Refundable after the contract/bid process)	DD pledged to the Principal, Kashmir, Govt. Polytechnic College Srinagar.
3	Performance Security	Rs. 10,000/- (Refundable after completion of Contract Period)	CDR/DD pledged to the Principal, Kashmir, Govt. Polytechnic College Srinagar. (from successful bidder)
4	Monthly Rent	Rs. 2,500/- per month (minimum Base Price)	To be quoted by the bidder

Bidders have to deposit the Tender form/ processing fees as per bid details in the form of a Demand Draft drawn in favour of "Principal Kashmir Govt. Polytechnic College Srinagar" payable at Srinagar. Interested bidders can obtain the hard copy of the tender document from the office of the undersigned from 02-04-2026 during working hours. The Bidder must deposit the required documents before the last day of the date notified. The tender received after the scheduled date and time will not be entertained for the bidding process and will be summarily rejected. The Tender Document is also available on the official website of the Kashmir Govt. Polytechnic College Srinagar i.e. <https://kgpsrinagar.edu.in/> for reference. For any queries, contact on 9906457756/9906112210.

Principal  
Kashmir Government Polytechnic College  
Srinagar

### **Contract Period & Rent Payment:**

- Contract period shall be one year (12 months) from the date of award of the contract and can be extended as per the decision by the Competent Authority and the Committee Constituted for the same.

- The successful bidder shall pay the entire rent for 12 months (quoted monthly rent × 12) in two equal installments.

First Installment: 50% of the total annual rent (equivalent to full rent for the first six months) shall be paid within 05 (five) days of the award of the contract.

Second Installment: Remaining 50% of the total annual rent (equivalent to full rent for the next six months) shall be paid within 180 (one hundred eighty) days of the award of the contract.

- The canteen must remain open and functional during Summer and Winter vacations, and full rent shall be payable for the vacation periods.

- The advance rental paid and the Performance Security shall not be released/refunded in case the performance of the caterer is not found up to the mark, or any violation of terms & conditions is noticed.

- The bid shall be valid for 90 days from the date of opening of the financial bid.

### **Selection Criteria:**

- The contract shall be awarded to the highest bidder quoting the maximum monthly rent (subject to minimum Rs. 2,500/- per month) who fulfils all eligibility & technical criteria.

- In case two or more bidders quote the same highest rent, the bidder with higher proven experience (as per documents submitted) shall be given preference.

- Financial bids of only technically qualified bidders shall be opened.

After selection, if a successful bidder refuses to accept the contract, the Earnest Money Deposit will be forfeited, and the contract may be awarded to the next eligible bidder. The Earnest money shall be refunded to unsuccessful bidders after finalisation and award of the contract. No interest is payable on the EMD.

The successful bidder shall deposit a sum of Rs. 10,000/- (Rupees Ten Thousand Only) as interest free Security deposit within two days of the issue of the allotment letter of contract. This is in addition to the monthly rent payable by the Successful bidder/caterer. Performance Security will be forfeited in case of breach of contract during the contract period (one year). Tenders with cuttings, overwriting, or corrections will not be entertained.

### **Bidding Process:**

The bidding will be done manually in two stages:

**Technical Evaluation Stage:** Evaluation of the documents submitted by the bidders.

**Financial Evaluation Stage:** Opening of financial bids of only those bidders who are found technically qualified.

Bidders shall submit the documents in two separate sealed envelopes as follows:

**Envelope – I (Technical Evaluation):** This envelope should contain all the documents required for Technical Evaluation. The envelope must be clearly superscribed in bold letters as: "Technical Evaluation Documents" or "Envelope – I: Technical Bid"

**Envelope – II (Financial Evaluation):** This envelope should contain the quoted rates (Rent offered by the bidder) in both figures and words as per the format given in Annexure "D. In case of any discrepancy, the rate written in words shall be considered final.

No overwriting, cutting, or corrections will be entertained in the financial bid. The envelope must be clearly superscribed in bold letters as: "Financial Bid" or "Envelope – II: Financial Bid". Both Envelope-I and Envelope-II shall be sealed individually and then placed together in one bigger sealed envelope (*Master Envelope*). The outer bigger master envelope should clearly mention the name of the tender/work and the bidder's name and address. Bidders may visit the office of the Principal on the day of the opening of the bids.

**Required Documents to be Submitted for the Technical Bid (Envelope-I):**

<b>S. No</b>	<b>Documents</b>
1	Annexure A- Performa-Signed and stamped copy
2	Annexure B- Terms & Conditions-Signed and stamped copy
3	Annexure C- Undertaking/ Declaration-Signed and stamped copy
4	Letterhead indicating the location of registered/authorised office at UT of J&K
5	Certificate of registration for Goods and Services Tax (GSTIN) and GST return of the previous financial year.
6	PAN Card Number of the firm/ Bidder/ Agency
7	PF Registration Document.
8	ESI Registration Document.
9	Labour License No. of existing business
10	FSSAI License
11	Receipt of tender fee of Rs 500
12	EMD-Original Copy
13	Income Tax Return of previous 02 Years.
14	Proof of Experience: at least three years of experience (at least 3 years (continuous or cumulative) in the period from 01.04.2020 to 31.03.2026. in reputed Govt/Educational institutions/Departments.
15	Annual turnover (minimum 2 Lacs each Year) of the last 3 years, duly attested by a Chartered Accountant/ Auditor/ any other prescribed authority

**Required Document to be Submitted for the Financial Evaluation (Envelope-II):**

- Annexure "D".

**Performa (On Letter Head)****Annexure "A"**

<b>S.No</b>	<b>Particulars</b>	<b>Details</b>	<b>Remarks</b>
1.	Name of the Company/ Firm		<b>Attach Letter head of the company</b>
2.	Name of Owner/ Partners/ Directors		
3.	Full office Address		
	Telephone No.		
	E-mail		
4.	Full Particulars of the Bankers of the company/ firm		<b>Attach the cancelled Cheque of the Bank account</b>
	Name of Bank		
	Address of Bank		
	Account Number		
5.	IFSC Code		<b>Attach signed and stamped Copies</b>
	Registration Details		
	a) PAN No.		
	b) GST Registration No.		
	c) EPF Registration No.		
	d) Labour Registration No.		
6.	e) Trade License for running of private Canteen from the competent authority recognized by FSSAI		<b>Original Copy</b>
	f) Other Documents		
6.	Details of Earnest money Deposit		<b>Original Copy</b>
	Amount (Rs.)		
	CDR No.		
	Valid Upto		

Date:  
Place:

Signature of Owner/ Managing Partner/ Director  
Full Name:

Company's Seal

## **Annexure "B"**

### **Terms and Conditions:**

1. Before submission of Tender document, the Bidders, in their own interest, are advised to visit/ assess the Canteen site and its surroundings and satisfy themselves in respect of the site conditions as the Kashmir Govt. Polytechnic College Srinagar shall bear no responsibility for lack of acquaintance with the site and other conditions or any information relating thereto, on their part. The consequences of the lack of knowledge, as aforesaid, on the part of the Bidders shall be at their own risk & responsibility.
2. The extension of the contract shall be allowed only after the consensus of the Canteen Management and Monitoring Committee, feedback from Students and prior approval from the Principal, Kashmir Govt. Polytechnic College Srinagar.
3. The successful bidder shall deposit a refundable Performance Security amount of Rs. 10,000/- before taking possession of the canteen. The Performance Security shall not be refunded in case of mid-term termination or breach of contract by the caterer.
4. If even after the award of contract, information / facts submitted by the Bidder are found misleading/ incorrect / false etc., Principal, Kashmir Govt. Polytechnic College Srinagar reserves the right to scrap the contract forthwith.
5. The bidder should mention the maximum Offered Rent per month on their official letterhead as per the format given in Annexure-D. The bidder quoting below the fixed base Price of Rs 2500 will be disqualified in the Financial Evaluation.
6. The documents which are submitted at the time of submission of tender documents will only be entertained. No under process or any other documents will be accepted at later Stage.
7. Financial bids of only those bidders/agencies shall be considered, whose technical bids are complete in all respects and qualify the criteria as per tender document.
8. The technical bid shall also be accompanied by the Demand Drafts of Tender Fees amounting to Rs. 500/- (Rupees Five hundred only) in favour of Principal, Kashmir Govt. Polytechnic College Srinagar. The tender documents received after due date, time and place mentioned above shall not be entertained under any circumstances.
9. The average annual turnover of bidders must be duly certified by the appropriate Chartered Accountant/ Auditor/ any other prescribed authority, and it should be a minimum of Rs. 2 lakhs (Rupees Two Lakhs Only) during each of the last three financial years.
10. The Caterer shall observe proper working hours as may be notified by the principal, Kashmir Govt. Polytechnic College Srinagar, from time to time, including the summer/ winter breaks, shall keep itself or his authorized representative available at the venue during the working hours.
11. On Sundays, the canteen will be open only in special cases as per the requirements of the Institute / Principal.
12. The Principal, Kashmir Govt. Polytechnic College Srinagar shall be authorised to inspect the premises, quality of edibles, sanitation and other arrangements from time to time. In case of any unsatisfactory condition or any defect or deficiency in the service or performance of the contract, the Principal, Kashmir Govt. Polytechnic College Srinagar may impose a fine, subject to a maximum of Rs. 2,500/- on the Caterer in the first instance and then it will increase as decided by the Canteen Management and Monitoring Committee. Such fines will be deductible from the Security Deposit, if not sooner paid by the Caterer.

In case of continuous defect or deficiency in the service by the Caterer, the Principal, Kashmir Govt. Polytechnic College Srinagar may also terminate the contract.

13. The successful Bidder who may be awarded the contract for Canteen services, subject to fulfilment of all other formalities, should be able to provide the requisite services within a period of (10) days from the date of award of the contract, failing which the contract may be awarded to the next Highest / suitable Bidder.

14. The caterer shall maintain and upkeep cooking gas cylinders of commercial category in the Canteen and shall also abide by all governmental instructions in this regard.

15. The workers of the Caterer shall be of good character and of sound health and should be above 18 years. Responsibility of antecedents of his workers shall lie with the caterer, and they should be free from any virulent or contagious disease(s). The Caterer shall be under obligation to obtain the following certificates during the period of contract: -

- Medical fitness certificate from the authorised Medical Officer.
- Character certificate from the Police for all the persons engaged by the Caterer.

The Caterer should submit these certificates and documents to the Principal, KGP Srinagar.

16. The liability/ responsibility in case of any accident-causing injury/ death to a Canteen worker or any of his staff shall be of the Caterer.

17. The college will provide only space for running the canteen. The caterer shall arrange all other items (furniture, crockery, gas, utensils, etc. for the purpose. The Electricity charges shall be borne by the caterer/Agency.

18. Maintenance of lights/ fuses/ chokes/ motors/ electrical sockets, etc. that are used to supply electricity to the Canteen shall be the liability of the Caterer till the period of contract. All such maintenance should be done by the Caterer at his own cost.

19. That no legal right shall vest in the Caterer's workers to claim/have employment or otherwise seek absorption in the Kashmir Govt. Polytechnic College Srinagar, nor the Caterer's workers, shall have any right whatsoever to claim the benefits and/or emoluments that may be permissible or paid to the employees of the Kashmir Govt. Polytechnic College Srinagar, The workers will remain the employees of the agency/caterer, and this will be the responsibility of the agency/caterer to make it clear to their workers before deputing on work at the Kashmir Govt. Polytechnic College Srinagar.

20. None of the workers of the caterer shall enter into any kind of private work within the campus of the Kashmir Govt. Polytechnic College Srinagar during working hours.

21. That the Caterer needs to ensure proper cleanliness of the Canteen area/ surrounding: as well as the kitchen, its utensils and other components of the kitchen thereof.

22. That the Caterer shall dispose of the garbage at designated places only & shall close the day with a clean & safe environment to the satisfaction of Canteen management and the monitoring committee constituted by the Principal, Kashmir Govt. Polytechnic College Srinagar.

23. That the Caterer should be open to suggestions and advice from the Canteen Management and Monitoring Committee.

24. In case of any conflict between the Bidder and the Canteen Management and Monitoring Committee, the decision of the Canteen Management and Monitoring Committee will be final and cannot be challenged.

25. That any alteration on the part of the successful Bidder shall lead to cancellation of the contract without any intimation.

26. That the Canteen management and monitoring committee will be responsible for regular checking of the Hygiene of the Canteen, being served to the students/ staff and shall apprise the same to the Office of the Principal, Kashmir Govt. Polytechnic College Srinagar.

27. That the caterer shall abide by all statutory provisions of labour and other law enforcement from time to time. Records of these implementations shall have to be produced as & when required.

28. The caterer shall use only branded and good quality Spices, Edible Oils, Groceries, Milk, and other ingredients. All such items shall bear Agmark, FSSAI, or any other relevant quality certification, wherever applicable.
29. If any item is found to be of sub-standard quality or below the prescribed standards at any time, the same shall be immediately removed or destroyed by the caterer at his own cost. The decision of the Canteen Management and Monitoring Committee or the team deputed by it in this regard shall be final and binding on the caterer. Food served should be of good quality. Proper hygiene should be maintained during cooking and serving. The canteen should be properly cleaned. Utensils should be properly washed. The eating area/ Serving area should be clean and maintained with proper hygiene.
30. Packed Items like biscuits, Lassi, Juices, Soft Drinks, Chips, etc., should not exceed MRP. Rates of all items shall be strictly as per the list approved by the Food, Civil Supplies & Consumer Affairs Department, Kashmir (Annexure-E) and displayed prominently, and in case revision is done by the FCS&CA department, then the revision will be implemented accordingly. However the caterer can provide discount but that should be without compromising the quality and quantity of the eatable items. The basic Canteen Items like Tea, Samosa/Mathi should be available throughout the day.
31. The quality of food and beverages will be regularly monitored and approved by the Institute's Canteen Management and Monitoring Committee. The Caterer shall be solely responsible for collecting payments from staff and students for the services provided.
32. The Caterer must maintain sufficient staff and adequate equipment to run the canteen efficiently.
33. The Caterer shall be fully responsible for the safety and security of the canteen premises. The Institute shall not be liable for any theft, loss, or damage.
34. Sale or consumption of liquor, tobacco, or related products is strictly prohibited. Any violation will result in immediate termination of the contract.
35. Approved rates for all items must be displayed prominently in the canteen. Overcharging will lead to penalties or cancellation of the contract as decided by the Canteen Management and Monitoring Committee. Rates for any new items not mentioned in the approved list must be approved by the Institute's Canteen Management and Monitoring Committee before sale.
36. The Canteen Management and Monitoring Committee reserves the right to cancel any tender without assigning any reason thereof.
37. The caterer must strictly adhere to all applicable labour laws and regulations.
38. The caterer must provide food items and services as required during important institutional events and functions.
39. Only commercial LPG cylinders shall be used for cooking purposes.
40. The successful bidder must commence canteen services within 10 days from the date of award of the contract. Failure to do so may result in cancellation or reallocation of the contract.
41. No member of the canteen staff is allowed to stay overnight on the college or canteen premises.
42. No member of the Canteen staff shall participate in any other official matters of the Institution unless specifically asked to do so.
43. The caterer must provide room service to staff members on campus as and when required.
44. The canteen shall remain open from 10:00 AM to 4:00 PM on all working days.
45. The caterer shall not use the canteen premises for any purpose other than running the canteen. Advertising on walls or carrying out any other business activities is strictly prohibited.
46. The caterer shall be solely responsible and liable for any injury, accident, or damage caused to any person due to operations in the canteen.
47. No sub-letting of the canteen premises is allowed. In case any sub-letting is found, necessary action shall be taken against the bidder as per the rules and terms & conditions of the contract.

48. The caterer must sign an agreement with the Principal, Kashmir Govt. Polytechnic College Srinagar on non-judicial stamp paper of Rs. 100/-. Possession of the canteen will be granted only after the agreement is signed.

49. The caterer will oblige any other condition as may be mandated by the law or may be decided by the Canteen Working Committee of the Institute. The Institute reserves the right to cancel the bid/contract at any point of time without assigning any reasons thereof.

50. On expiry of the contract, the caterer shall vacate the premises of the Kashmir Govt. Polytechnic College Srinagar immediately and handover the charge of equipment/ furniture etc. to the officer nominated by the Principal, Kashmir Govt. Polytechnic College Srinagar.

51. The Principal Kashmir Govt. Polytechnic College Srinagar, by written notice of 10 days (ten days) sent to the Bidder, may terminate the contract, in whole or in part at any time if any of the stipulated conditions are not met or services and quality of food is not satisfactory for which surprise checks will be conducted by the Principal, Kashmir Govt. Polytechnic College Srinagar. or any other authority appointed by him. However, the Principal, Kashmir Govt. Polytechnic College Srinagar also reserves the right to terminate the contract at any time, without giving any notice, in case of gross violation of the stipulated terms & conditions. For all disputes arising out of non-adherence of any terms stipulated above, Principal, Kashmir Govt. Polytechnic College Srinagar is the final authority, and its decision shall be final.

52. In case of a dispute or difference between the Kashmir Govt. Polytechnic College Srinagar, and the Service provider relating to any matter arising out of or connected with this agreement, such dispute or difference shall be referred to an arbitrator (mediator) to be nominated by the Principal, Kashmir Govt. Polytechnic College Srinagar. The award of the arbitrator/mediator shall be final and binding on the parties of this contract. Further, in case of dispute reaching the court, then dispute will be subject to jurisdiction of Courts at Srinagar only.

53. Penalty will be imposed for non-compliance, unhygienic conditions, over-charging, closure without permission, etc. by the committee members constituted for the same.

54. Principal, Kashmir Govt. Polytechnic College Srinagar reserves the right to terminate the contract without notice or forfeit security/advance rent in case of breach.

55. The failure of a party to fulfill any of its obligations hereunder shall not be considered to be a breach of, or default under, this Agreement insofar as such inability arises from an event of Force Majeure, provided that the party affected by such an event has taken all reasonable precautions, due care and reasonable alternative measures, all with the objective of carrying out the terms and conditions of this Agreement.

56. If either party's performance is prevented or delayed due to events like floods, explosions, epidemics, quarantine restrictions, or acts of God, and notice is given within 7 days, neither party can terminate the contract or claim damages for the delay. The contract will resume once the event ends, as determined by Kashmir Govt. Polytechnic College Srinagar. However, if the delay lasts more than 90 days, either party may terminate the contract.

Sd/-

Principal  
Kashmir Govt. Polytechnic College,  
Srinagar

**Undertaking/ Declaration on Letter Head**

The Principal,  
Kashmir Govt.Polytechnic College,  
Srinagar.

**Subject: Tender for running Canteen at Kashmir Govt. Polytechnic College Srinagar.**

Madam,

1. I/ we hereby submit our tender for running Canteen at Kashmir Govt.Polytechnic College Srinagar.
2. I/We are enclosing herewith the Demand Draft No.\_\_\_\_\_Dated: \_\_\_\_\_for Rs 500/- (Five Hundred only) as Tender processing fees, in favour of Principal, Kashmir Govt. Polytechnic College Srinagar.
3. That in case contract is awarded, then the contract will be purely on a provisional basis and shall not demand for any extension after the contract stands expired. In case I/We breach the code of conduct; the administration reserves the right to forfeit the contract without giving further notice.
4. That I/we shall not run the canteen beyond prescribed office hours without prior permission of the principal
5. That I/we shall neither use nor sell sedatives, narcotics, cigarettes, scheduled drugs or tobacco in the Institution.
6. That I/we shall not keep or play any kind of Music or audio or video in any form in the canteen.
7. That I/we shall not work as the custodian of valuables and other things of the students.
8. That I/we shall not hang or keep the obscene/ objectionable pictures in or around the canteen.
9. That I/we shall fully cooperate with the college administration in keeping the sanctity of the discipline and decorum of the institution.
10. I/we have gone through all terms and conditions of the tender document before submitting the same.
11. I/we hereby agree to abide by all the terms and conditions stipulated by the Kashmir Govt.Polytechnic College Srinagar in this connection.
12. I/we have noted that overwritten entries shall lead to disqualification of the bidder.
13. I/we are ready to deposit Rs.10000/- as Performance Security amount (refundable) if contract is awarded to me/us within 10 days of the allotment of the tender.
14. I/we have submitted all the required documents as mentioned in the bid document.
15. I/we hereby accept that I will offer the items at the specified rates as mentioned in the Annexure "E" and also abide by the Terms and Conditions of the tender.
16. I/We are not blacklisted by any Govt./Semi- Govt./Public Sector organization. If it is found at a later stage that our firm/company was blacklisted by a Govt./Semi-Government/Public Sector organization then our EMD and Security Deposit (for successful bidder) should be forfeited by the department.
17. I/we hereby offer to give the rent for the canteen as per the rate offered from my end in the financial document. I/We will pay:  
First Installment: 50% of the total annual rent (equivalent to full rent for the first six months) shall be paid within 05 (five) days of the award of the contract.  
Second Installment: Remaining 50% of the total annual rent (equivalent to full rent for the next six months) shall be paid within 180 (one hundred eighty) days of the award of the contract.

Company's Seal and signature.

Name:

Mobile No:

Dated :

## Annexure "D"

**FINANCIAL BID**  
**To be printed on the letterhead**  
**Canteen Services at Kashmir Government Polytechnic College, Srinagar.**

The Principal,  
Kashmir Government Polytechnic College,  
Srinagar.

**Subject: Financial Bid for Running the Canteen at Kashmir Government Polytechnic College, Srinagar.**

Madam,

I/We hereby offer to run the canteen at Government Polytechnic College, Srinagar and quote the following monthly rent:

**Monthly Rent Offered: Rs. \_\_\_\_\_**

**In Words:**

**(Rupees \_\_\_\_\_ Only)**

- I/We confirm that the above quoted monthly rent is equal/higher than the base price of Rs. 2,500/- mentioned in the tender document.
- I/We declare that there is no typographic error in the financial bid. I/We have thoroughly checked the amount mentioned in the financial bid and have carefully gone through the entire bid document and terms and conditions of the tender before submitting this offer.
- All rates quoted must be in Indian Rupees (₹) only.
- I/We also agree to abide by all the terms and conditions of the tender document and will deposit the rent as mentioned below:

First Installment: 50% of the total annual rent (equivalent to full rent for the first six months) shall be paid within 05 (five) days of the award of the contract.

Second Installment: Remaining 50% of the total annual rent (equivalent to full rent for the next six months) shall be paid within 180 (one hundred eighty) days of the award of the contract.

**Signature of the Bidder**

**Date:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Place:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Company's Seal/Stamp**

**Contact No:** \_\_\_\_\_

Regd. No. 306

# TEA STALL & B CLASS HOTEL OWNERS ASSOCIATION, KASHMIR

## RATE LIST

**VALID FROM 21-04-2022 TO 31-03-2023**

**APPROVED BY THE  
FOOD, CIVIL SUPPLIES & CONSUMER AFFAIRS DEPARTMENT  
KASHMIR.**

Notifications issued under No. DFCS&CAK/S/EC/B-Class Tea Stalls/2022/1374-84 Dated 08-01-2022 &  
No. DFCS&CAK/S/EC/B-Class Tea Stalls/2022/1889-1900 Dated 21-04-2022

Food, Civil Supplies & Consumer Affairs Department, Srinagar Phone No. : 0194-2455019



S.NO.	PARTICULARS OF FOOD ITEMS	RATE IN RUPEES	S.NO.	PARTICULARS OF FOOD ITEMS	RATE IN RUPEES
<b>TEA STALL ITEMS</b>			<b>FAST FOOD ITEMS</b>		
01.	Lipton Tea Per Cup (150 ml)	12.00	38.	Chicken Biryani 250 grams with 2 Piece of Chicken	110.00
02.	Namkeen Tea Per Cup (150 ml)	10.00	39.	Rogan Josh with 2 pieces of Mutton (70 gram each)	155.00
03.	Sweet Milk Per Cup (150 ml)	12.00	40.	Goshiaba (One Piece 110 grams)	120.00
04.	Roti Kashmiri (45 grams)	5.00	41.	Rishta Per Piece (70 grams)	80.00
05.	Roti Kashmiri with Butter (10 grams)	15.00	42.	Seek Kabob (100 grams)	130.00
06.	Sweet Bua	6.00	43.	Chicken Kabob (100 grams)	90.00
07.	Bun with Butter (10 grams)	16.00	44.	Chicken Plate with 2 pieces (150 grams each)	150.00
08.	Samosa / Matthi / Khaajoor (60 grams)	13.00	45.	Kanti Plate with (80 grams cooked mutton)	130.00
09.	Chola Plate (125 grams)	25.00	46.	Roast Mutton / Tikka / Barbeque 110 grams	140.00
10.	Puri Each (75 grams)	9.00	47.	Roast Mutton / Tikka / Barbeque 60 grams	80.00
11.	Cholla Puri Thali (with 2 Puris)	40.00	48.	Shami Kabab (70 grams)	75.00
12.	Rice Punjabi Plate (400 grams)	35.00	49.	Methi (250 grams)	90.00
13.	Rice Kashmiri Plate (400 grams)	40.00	50.	Chicken Curry 4 Pieces (500 grams)	250.00
14.	Rice Basmati Plate (400 grams)	40.00	51.	Momo Chicken (10 pc)	65.00
15.	Chapati Tandoori (75 grams)	12.00	<b>MAJGURU ITEMS</b>		
16.	Dal Plate (100 grams)	28.00	52.	Nader Monja 1 Kg	175.00
17.	Aaloo Matter (100 grams)	33.00	53.	Nader Monja Chak 1 Kg	180.00
18.	Cooked Vegetable Plate (100 grams)	38.00	54.	Besan Pakori 1 Kg	175.00
19.	Omelet 2 Eggs With 2 Slices	33.00	55.	Suji Halwa 1 Kg	120.00
20.	Vegetable Samosa (60 grams)	11.00	56.	Paratha 1 Kg	115.00
21.	Coffee Per Cup (120 ml)	23.00	57.	Fish Fried 1 Kg	370.00
22.	Bread Pakoda	12.00	58.	Aaloo Chips 1 Kg	115.00
23.	Coconut Special	11.00	<b>SWEET &amp; NAMKEEN ITEMS</b>		
24.	Fruit Cake Per Piece (Butter)	14.00	59.	Sweet Mixed 1 Kg	230.00
25.	Matter (100 grams)	18.00	60.	Khoya Barfi 1 Kg	270.00
26.	Besan Pakora 1 Kg	230.00	61.	Ladoo 1 Kg	160.00
27.	Boiled Egg	8.00	62.	Jelabi 1 Kg	140.00
28.	Panzer Pakori (250 grams)	300.00	63.	Gulab Jamun 1 Kg	230.00
29.	Aaloo Paratha 1 piece	25.00	64.	Kala Kand 1 Kg	260.00
30.	Butter Toast (10 grams butter)	18.00	65.	White Rasgulla 1 Kg	200.00
31.	Mutton Samosa (60 grams)	28.00	66.	Pattina 1 Kg	175.00
32.	Chicken Samosa (60 grams)	28.00	67.	Halwa Gajjar 1 Kg	270.00
33.	Puff and Biscuit	12.00	68.	Mathi Khasta 1 Kg	170.00
34.	Softy Per Cone (150 grams)	55.00	69.	Dal Khatti 1 Kg	170.00
35.	Softy Double Flavour (150 grams)	65.00	70.	Khajla 1 Kg	135.00
36.	Chicken Pattle	30.00	71.	Moong Dal 1 Kg	200.00
37.	Mutton Pattle	35.00	72.	Moongra Besan 1 Kg	180.00
			73.	Moong Falce 1 Kg	160.00
			74.	Matter 1 Kg	170.00

Document is also available on this link: [Click here for Rate List](#)

# Workflow for Bidders

Here's a step-by-step process to follow:

## 1. Obtain Tender Document

- Collect hard copy from office OR download from official website.
- Pay ₹500/- Tender Document and Processing Fee via Demand Draft.

## 2. Prepare Technical Bid (Envelope I)

- Fill Annexure A, B, C (signed & stamped).
- Attach mandatory documents: GST, PAN, PF, ESI, Labour License, FSSAI, ITR (2 years), turnover proof (CA certified), experience certificates, tender fee receipt, EMD (₹5,000/-).
- Ensure no "under process" documents are submitted.

## 3. Prepare Financial Bid (Envelope II)

- Fill Annexure D on letterhead.
- Quote monthly rent.
- Ensure figures and words match.
- No overwriting/corrections allowed.

## 4. Sealing & Submission

- Seal Envelope I and Envelope II separately.
- Place both in a Master Envelope with tender name, bidder's name & address.
- Submit before due date and time.

## 5. Bid Opening

- Technical Bid: 02-05-2026 (11:00 AM)
- Financial Bid :02-05-2026 (03:00 PM) (only for technically qualified bidders).

## 6. Selection Criteria

- Highest rent quoted
- In case of tie → preference to bidder with higher proven experience.

## 7. Post-Award Formalities

- Deposit Performance Security ₹10,000/- within 2 days.
- Pay 50% annual rent within 5 days.
- Sign agreement on ₹100/- stamp paper.
- Commence services within 10 days.